

Student Policies and Expectations

Piano 2 Go

Lessons & Performance - TO GO!

571-439-0136

PO Box 606, Purcellville, VA 20134

www.piano2go.com

To cancel your appointment with Mrs. Baker (teacher), e-mail: jennifer@piano2go.com or call 571-439-0136

Practice

Students are expected to practice daily and should have room in their schedule to accommodate this requirement. Daily practice time should equal the length of the student's lesson. Practice times should be recorded on their practice sheet.

Materials

Students should obtain the following before starting instruction:

- a teacher-approved **piano or keyboard** (I will evaluate your instrument at your home.) *Acoustic pianos are the best to practice on since they provide greater resistance and therefore build stronger fingers.*
- **piano bench** or seating at appropriate height
- a **music stand** on your keyboard or piano to hold up sheet music and books (this is probably built-in to your instrument, but sometimes not)
- a **metronome** or metronome app downloaded to student's iPod or phone (metronomes may also be purchased at your local music store or online)
- a **sturdy, 3-ring notebook with 3 divider tabs** labeled "practice sheets" --- "music" ---and "handouts"
- a **pencil jar** filled with an assortment of highlighters or colored markers and sharpened pencils. You will keep this on or very near your piano.

Parent Witness

Parents need to sign off the parent-witness portion of the student's practice sheet each week, prior to the next lesson. Your signature acknowledges that you agree with the student's recorded practice times this week.

Preparation

Students should be ready with all lesson materials (3-ring notebook, music books, metronome, and writing utensils) when the teacher arrives. Students should have washed hands and trimmed nails. Short nails are critical to enforcing the proper hand shape/finger curvature and to developing strong technique. The lesson room should be free of distractions and quiet. Others in the house at the time of the lesson should help maintain a peaceful atmosphere during lessons.

Piano Maintenance

The student's piano should be tuned and checked for mechanical problems every six months. An in-tune piano is much more pleasurable to play and to listen to, and will inspire more practice when it is kept in tune. For a tuning, please call Tom Johnson (Johnson Piano Service in Lovettsville, VA) at 1-540-822-4656.

Recitals

Students are expected to participate in one to two recitals per year. Recitals will be announced one to two months in advance. Recitals are free if there is no charge to rent the facility. Donations will be taken if there is a charge to rent the facility.

Student Illness

Please cancel if you are too sick to go to school or work. We will do the same, as a courtesy to you.

Student Cancellations

Please notify your teacher in writing (e-mail is sufficient), if possible, of all cancellations. If you don't have e-mail available at the time of cancellation, please follow up your phone call or text message with an e-mail to provide documentation and a time-stamp of your cancellation. The following make-up/refund procedures will be observed:

- No-Shows: Still charged, no make-up.
- Student cancels with less than 24-hours notice: Still charged, no make-up.
- Student cancels with greater than 24 hours notice: Eligible for a make-up lesson, subject to teacher availability. (This may take the form of doubling the length of the next week's lesson, or coming to the Purcellville home studio. Teacher will try to consolidate her make-up lessons for students in your area at the same time/ day).

- Student cancels with one week or more notice: no charge (limit 1 per month)
- "I'm quitting today." You will still be charged for today and next week (see "Two Weeks Notice of Termination" below).

Teacher Cancellations

If we cancel, we will offer to reschedule or refund your lesson or service.

Rates

- 30 minute private lessons (beginners only): \$35/ ea. (\$33/ ea for 2 family members, \$31/ea for 3 family members)
- 45 min. private lessons \$52/ ea. (\$50/ ea. For 2, \$48/ ea. for 3) ...recommended for highschoolers, adults, and intermediate to advanced students.
- 45 min. duet lesson (2 students at a time): \$27 / each, per student
- 60 min. artist lessons \$70/ ea. (recommended for the serious, college-bound student or professional)
- Travel Fee for Traveling Lessons: \$25/ mos.
- SUMMER TRIAL – 3 TRIAL LESSONS FOR \$65 (\$40 DISCOUNT): Decide if fall piano is for you with a minimal “try it” package. Schedule three lessons around your summer availability. There’s no obligation to continue if it’s not for you! *****Offered in summer only*****

Payment

Students will be invoiced at the end of the month for all the lessons, including no-shows and late cancellations, of the previous month. Payment is due upon receipt of the invoice, and no later than the 7th of each month. If I am late distributing invoices, I will extend the due date accordingly.

Non-Payment

Lessons will be suspended if payment has not been received by the 7th of the month.

Inclement Weather

I do not follow school cancellations (afternoon road conditions are often much better), but I will cancel if the road conditions are hazardous. A credit or make-up will be offered in this scenario.

Summer

The study of a musical instrument is a year-round discipline. Lessons for existing school year students continue through the summer. If you take the summer off, I will likely fill your spot with other students

(this is my livelihood), and therefore cannot guarantee placement in the fall. I do offer up to two unpaid "free" weeks of vacation over the summer.

Two Week's Notice of Termination

Please provide two week's written notice of lesson termination (e-mail is fine) to avoid being charged for future lessons. For example, if, on Oct. 1, you write me: "Our last lesson will be Oct. 14, two weeks from now," then I will not charge you for lessons past Oct. 14.

I, (printed name) _____, have reviewed the Piano To Go Student Policies and Expectations, and I agree to the terms set forth in this document.

Signature: _____ Date: ___/ ___/ _____